



Children's Services Vacation Care Booking Form / Change of Details

Please complete this form if your child(ren) have attended the previous Vacation Care. If any of your personal details have changed since the last Vacation Care, please also complete the change of details section.

Important Information

Program Dates

Gosford

Monday 20 September to Friday 1 October

Kariong

Monday 20 September to Friday 1 October

Woy Woy

Monday 20 September to Friday 1 October

Hours of Operation

7:00 am – 6:30 pm daily during the school holidays

Locations *(Please tick which centre your child is attending)*

Gosford Children's Services

Gosford Public School
Block E, Faunce St West,
Gosford NSW 2250
p: 4339 9426 or m: 0451 371 713
E: bascgosford@cccl.com.au

Peninsula Children's Services

Peninsula Community Centre
93 McMasters Road
Woy Woy NSW 2256
p: 4344 3018 or m: 0414 911 830
E: bascwoywoy@cccl.com.au

Kariong Children Services

Kariong Public School
OSHC Hub Space, Truscott Ave,
Kariong NSW 2250
m: 0413 849 927
E: basckariong@cccl.com.au

Cost per day

- CCS is available, please contact the Nominated Supervisor for a quote per day.
- Excursion fee per child is not subject to CCS
- Please be aware that breakfast is not provided during the vacation care periods.
- Prepaid, pre-booked days are essential
- \$10 administration fee is payable if parent books on day of excursion

What you need to enrol

- Immunisation history statement from Medicare, so that staff can take a copy of your child's immunisation status. If your child is not immunised, please contact the Nominated Supervisor.
- Child's Birth Certificate
- Court orders affecting the custody of your child
- Payment will be required in full prior Vacation Care via our Direct Debit Payment System.
- Asthma, Anaphylaxis, or other related Medical Plans must be completed by your doctor and submitted at time of enrolment

Children need to bring

- Morning tea, a nutritious lunch, afternoon tea, a refillable drink bottle. Please note our centres are nut free environments.
 - A hat with a broad brim about 6 centimetres wide.
 - Spare change of clothes if required.
 - Suitable enclosed shoes (no thongs)
 - Sun safe clothing (t-shirt with sleeves)
- Please note that:*
- Excursions may require extras – please refer to the program or talk to the Nominated Supervisor.
 - Children are encouraged to leave personal belongings at home.

Booking information

For information on our vacation care activities, please refer to the separate program which is also available on our website: <http://www.coastcommunityconnections.com.au/>

See program for booking times. Fees must be paid at time of booking to secure your child(ren)'s position. **There will be no attendance without prior payment.**

Please write the child's name and tick the days they will be attending and an estimated drop off and pick up time so that we can prepare a more accurate staff roster.

Please ensure your Booking Form is in by the **10 September 2021** to ensure there is enough time for the Service and Family to complete all necessary steps to enroll your child or children.

Week 1

Child's name	Monday 20/9	Tuesday 21/9	Wednesday 22/9	Thursday 23/9	Friday 24/9
	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Estimated drop off time:	AM	AM	AM	AM	AM
Estimated pick up time:	PM	PM	PM	PM	PM

Week 2

Child's name	Monday 27/9	Tuesday 28/9	Wednesday 29/9	Thursday 30/9	Friday 1/10
	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Estimated drop off time:	AM	AM	AM	AM	AM
Estimated pick up time:	PM	PM	PM	PM	PM

Week 3

Child's name	Monday 4/10	Tuesday 5/10	Wednesday 6/10	Thursday 7/10	Friday 8/10
	Public Holiday- Service Closed	Term 4 2021 Begins.			
Estimated drop off time:					
Estimated pick up time:					

- I am aware that I will need to complete an online enrolment form for the current year and submit this through the new “Xplor Home” portal before my child’s booking can be accepted at the service.
- I have read and understood all excursions on our current Vacation Care Program. I am aware that this may consist of my child/ren walking or catching transportation e.g. car, bus, or ferry.
- I have read the “Parents Note” section on our current Vacation Care Program.
- I am aware that I MUST provide adequate amount of food, refillable drink bottle, hat, enclosed shoes and at times I may be required to bring additional clothing e.g. board shorts, rash shirt, swimmers, towel, socks etc.
- My child/ren is authorised to travel by bus, car, ferry or walking as required and outlined in the program. Whilst all possible care will be taken, Coast Community Connections and its staff will not be held responsible for any illness or accident which may occur as a result of Children’s Services’ activities.
- I am aware that the Excursion and Transport Risk Assessments are located at the service, and I can access these during service operational hours.
- I am aware that Policies and Procedures for transporting children are available at the service and on the website.
- I am aware that if for some reason e.g. The weather forces the Service to make a change to the Program, the days alternate activity will be displayed in our family’s area as soon as possible and a separate permission form will be provided to all families to sign.
- I am aware that if my child/ren has not attended for more than 13 weeks their active enrolment may have ceased with Centrelink. If this happens the Service will need to re-link each child to Centrelink and I will need to re-confirm their enrolment on the MYGOV site to receive my eligibility again.
- I am aware that if my child/ren’s enrolment has been ceased and their last booked day was marked as absent, then I will be required to pay full fees for this day and any consecutive days as per Child Care Subsidy Legislation.
- I am aware that CCS will not be applied, and I will be required to pay full fees if my child has an absence on their first booked day and any consecutive days or their last booked day and any consecutive days leading up to this. Please be aware that each time you confirm an enrolment on MYGOV, this legislative requirement applies as it is classed as a new enrolment.
- I am aware that Vacation Care fees will be direct debited from the nominated bank account or card I have provided. I have understood and accept all additional fees associated with this payment system as outlined in the Fee Policy.
- I understand that the Vacation Care quote is an estimate provided by the service at the time of booking. The Service will not receive an accurate amount until they retrieve the payments from Centrelink/CCS the week after my child has attended. I understand that if there is a difference to be paid at the end of Vacation Care, I will be notified by email, and this will be direct debited out of the nominated bank account or card I provided.

Parent/guardian 1 name	Signature	Date
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Parent/guardian 2 name	Signature	Date
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