



Peninsula Children's Services

Term 1 2018

School's back

Welcome to all our new and returning families! We hope you had fun, safe summer holidays and are ready for 2018!! Our Staffing for this year, Loren Sultana is our Nominated Supervisor, Mandy Barlow is our Certified Supervisor and Educational Leader, Annette Rushton is our Certified Supervisor, Moira Donlevy, Sharon Rayner, Joann Redshaw, Madeline Donlevy, John Woods and Zoe Pardey are all Educators, (NQF 7.1.3). All our educators meet the children's service qualification requirements set out in the regulations as well as first aid, asthma, anaphylaxis, and risk of harm training.

Christmas Holidays

We had great holidays this summer. We had lots of new families and children attending our service and we look forward to seeing you all again next holidays. Our most popular days were Wednesday 21st December when we took 96 children to Clip and Climb at Charmhaven, Wednesday 11th January we took 100 Children to Laser Blast, Monday 16th January we took 103 Children to Niagara Park Stadium and Thursday 19th January we took 99 Children to Hunter Valley Zoo. If you have suggestions for excursions or venues that you think your children would love please let us know. We are always looking for something new and exciting to provide for the children.

Accounts

Please ensure your accounts are two weeks in advance at all times. Also keep in mind that casual bookings must be paid at the end of each week. If you have any money owing on your account you will be unable to book in any extra days until the amount owing has been paid.

A reminder that there is a \$10 term fee applied to accounts each term and in term 3 we have the \$25 annual admin fee.

Vacation Care

- ✓ Our Vacation Care flyers are nearly ready! We have a brilliant program; keep an eye out for the flyers in your children's school bags in the coming fortnight.
- ✓ If you have already completed an enrolment form for 2018 then all you need to book in for Vacation Care is a booking form. This can be found on our website, in service or you can ask our staff to email one directly through to you.
- ✓ Once we receive your booking form we can issue you a quote for the requested days. Vacation Care fees as well as any outstanding term one fee's must be paid prior to any attendance.
- ✓ Our Vacation Care opening hours are 7am to 6:30pm. Fees will apply to anyone picked up after 6:30pm in accordance with our centre policies.

Afternoon Snack Ideas

If you have any suggestions for our afternoon snack we would love to hear them, we love incorporating the children's suggestions and ideas into our weekly menu. Please see our Suggestion box near our Sign in an out area.

Feedback

We're always looking for feedback from our children and families. We're running this service for you and we'd like to hear any feedback that you have good or bad.

Assessment

We have finally begun to use our Assessment documentation program. We will be recording aspects of your child's day through this program and emailing them to you in real time. We have sent invitations to all families via email to participate which will enable you to receive your child's documentation. please ensure you accept this invitation.

Professional Development

First aid

Risk of Harm

Signing In and Out of the Service

All children must be signed in on the roll at entry to the Centre every time they arrive and must be signed out of the Centre as they leave each day.

This is a Department of Education & Community requirement as well as necessary for the safety of all children in the event of an emergency evacuation drill or in the event of a necessary evacuation.

Programs